



Louisiana Housing Corporation

An audio-video recording of these proceedings is available upon request by contacting the LHC

LHC Board of Directors

Administration Committee Meeting Minutes

Tuesday, October 10, 2023

LHC Building, V. Jean Butler Board Room
2415 Quail Drive
Baton Rouge, LA 70808
3:00 P.M.

Committee Members Present

Alfred E. Harrell, III (Committee Chairman)
Richard A. Winder

Committee Members Absent

Willie Rack

Board Members Present

Board Vice-Chairwoman Tonya P. Mabry
Official Delegate Tony Ligi obo Louisiana State Treasurer John M. Schroder
Jennifer Vidrine

Board Members Absent

John S. Alford
Steven J. Hattier
Steven P. Jackson
Ericka McIntyre\
Willie Robinson
Brandon O. Williams

Staff Present

Barry E. Brooks
Marjorianna Willman
Brenda Evans
Joshua McNemar
Donna Deculus
Leslie Strahan

Bridgette Richard
Thomas Bates
Plezetta M. West

Others Present

See Sign-In Sheet

CALL TO ORDER

Administration Committee Chairman Alfred E. Harrell, III called the meeting to order at 3:01 P.M. Board Secretary Barry E. Brooks called the roll; there was a quorum.

APPROVAL OF MINUTES

Next item discussed was the approval of the Minutes from the May 09, 2023 Administration Committee Meeting.

On a motion by Committee Chairman Alfred E. Harrell, III and seconded by Board Member Official Designee Tony Ligi, the Minutes of the May 09, 2023 LHC BOD Administration Committee Meeting were unanimously approved, as distributed.

PUBLIC COMMENTS

AC Chairman Harrell solicited any public comments. There were none.

ADMINISTRATION COMMITTEE CHAIRMAN'S REPORT

AC Chairman Harrell welcomed everyone and thanked them for attending the Administration Committee Meeting.

Also it noted was that Board Vice-Chairwoman Tonya P. Mabry had been appointed, and had accepted, the Administration Committee Chairwoman by Board Chairman Harrell.

The Administration Committee authorized, there being no objection, that Agenda Items #5 and #6 be processed *In Globo*.

AGENDA ITEM #5 - LHC AUTHORIZED SIGNATORY

AGENDA ITEM #6 - SALARY FOR THE LHC INTERIM EXECUTIVE DIRECTOR

The matters were introduced into the Record by Secretary Brooks, there being no additional information requested by the Committee.

On a motion by Board Member Jennifer Vidrine and seconded by Board Vice-Chairwoman Tonya B. Mabry, the resolution abolishing all previous delegations of authority and recognizing MARJORIANNA WILLMAN, Interim Executive Director of the Louisiana Housing Corporation, as the Authorized Signatory for the Louisiana Housing Corporation; was approved by the Committee and moved that the matter be recommended FAVORABLY to the Board at the October 12, 2023 Board of Directors Meeting.

On a motion by Board Member Jennifer Vidrine and seconded by Board Vice-Chairwoman Tonya B. Mabry, the resolution to authorize and approve LHC Interim Executive Director Marjorianna Willman's salary at \$230,000.00 per annum during the time that she is serving as "LHC Interim-Executive Director," retroactive to September 29, 2023; was approved by the Committee and moved that the matter be recommended FAVORABLY to the Board at the October 12, 2023 Board of Directors Meeting.

AGENDA ITEM #7 - LHC EXECUTIVE DIRECTOR SEARCH

Next item discussed was regarding the LHC Executive Director Search.

The matters were introduced into the Record by Secretary Brooks, there being additional information provided by representatives from SSA Consultants and Sexton Law Firm.

Regarding the ED Search, the Board's attorneys at Sexton Law Firm will work closely with SSA Consultants to ensure the objectives and expectations of the Board are met.

Cody Saucier, SSAC Project Team Member, will work in tangent with Dr. Christel Slaughter on the ED Search, with a targeted timeline of December bringing to the Board their recommended candidate(s).

Periodic updates on the ED Search will be discussed at future Administration Committee Meetings.

The Administration Committee will also review the Candidate Profile and Scope of Services, along with monitoring the Proposed Timeline.

On a motion by Board Vice-Chairwoman Tonya B. Mabry and seconded by Board Member Jennifer Vidrine, the resolution authorizing the Louisiana Housing Corporation to contract with SSA Consultants for LHC Executive Director Search consulting services; was approved by the Committee and moved that the matter be

recommended FAVORABLY to the Board at the October 12, 2023 Board of Directors Meeting.

ADJOURNMENT

There being no other matters to discuss, Committee Member Richard A. Winder offered a motion for adjournment that was seconded by Board Member Jennifer Vidrine. There being no discussion or opposition, the motion passed unanimously.

The Administration Committee Meeting adjourned at 3:18 P.M.



Board Secretary, Barry E. Brooks